

Chief, Plans and Policy Staff

26 September 1961

Acting Chief, Operations School

Contribution to the OTR Management Report

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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1. Operations School activities over the past year have continued to grow in volume and have shown as much variety as previously. This may seem unusual in view of the fact that [redacted] is now self-contained, rather than a part of this School; in fact, however, Chief, Operations School still provides Headquarters administrative support and training guidance to [redacted] so activities over-all have grown with the increase in Headquarters and Covert Training.

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2. Training Assistance Staff, formerly Overseas Training, continued to support [redacted] Station and other activities at home and abroad. It devoted a substantial portion of its time to advising Clandestine Services officers on specific training projects, and to selecting and obtaining release of suitable materials for such projects. In all, 3,500 items were processed out of Training Assistance Staff over the year; 2000 went to foreign projects, 1370 went to the Clandestine Services for domestic use, and the remainder went to other members of the intelligence community. The Staff also reproduced, edited, or rewrote eighteen training papers and prepared three new bibliographies and two new training studies, including the Guide to Guerrilla Warfare.

3. The Training Assistance Staff will continue to support overseas training activities, including [redacted] Station, and to produce new materials within the Staff's capabilities. In addition, it will act as a clearing house for materials used in support of all Operations School training activities, including Agency Reserve programs supported by the School, and will serve as the OTR releasing office for training materials sent to stations abroad or forwarded to other members of the intelligence community. The recent redesignation of Overseas Training as Training Assistance Staff was pursuant to a recommendation of the Inspector General to the effect that "OTR redesignate his Overseas Training Staff to better reflect

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its expanding function as a clearing house for training doctrine. . . ."
Support of [redacted] and other overseas training activities has always been one of the primary functions of the Staff. Providing adequate support to these projects resulted in the preparation of new materials and editing or rewriting new training studies.

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4. Now that Covert Training is almost up to full strength and the instructors' work loads are more normal, the Chief, Covert Training has undertaken to consolidate his instructors into one faculty, rather than the two sets (foreign and domestic) of specialists of heretofore. The old division was partly artificial, and by combining the two groups scheduling of instructors and other paperwork is simplified, while Covert Training can now handle training requirements with greater flexibility (e.g., if all the trainees for a time happen to be foreign, then all personnel in Covert Training can be employed in training them).

5. In Headquarters Training the usual courses, such as Clandestine Services Review and Information Reports, Reporting, and Requirements, were presented, while the Clandestine [redacted] Course was recast and renamed the Covert Action Operations Course. The Scientific and Technical Operations Course is gaining interest and stature as it develops.

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6. In the next few years the most important change for the School will likely be construction of a maritime operations and demolitions training and research center at [redacted] (better known as [redacted]). The last report there indicates that drainage problems, aggravated by the fringes of [redacted] are slowing construction. Courses in maritime operations and in [redacted] should be underway there in the near future.

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7. Operations School has experienced some changes over the past few months which, though perhaps not significant to the Agency as a whole, were important to the School. The School has a new Chief from the Clandestine Services, a new Chief of Covert Training, and the position of Assistant to the Chief, Operations School, has been established. For continuity the School has relied on the Chief, Training Assistance Staff and

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on the Chief, Headquarters Training. The secretary to the Chief, Operations School has provided the continuity in his office through her knowledge of records and procedures.

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Enclosures:

- Attachment A - Covert Training Statistical Summary**
- Attachment B - Headquarters Training Statistical Summary**
- Attachment C - Training Assistance Staff Statistical Summary**